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Braselton Farmers Market

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## 3-Season Monthly Farmers Market

Sept 2016 – May 2017

On the 3<sup>rd</sup> Friday

3 pm to 6 pm

*Located in the Old Cotton Gin*



### **WELCOME to the Braselton 3-Season Monthly Farmers Market!**

*The Braselton 3-Season Monthly Farmers Market was commissioned to provide a safe and friendly atmosphere where consumers can purchase directly from Georgia farmers and local food producers. It is our goal to support the economic growth of the downtown district by attracting visitors who will want to shop, relax and do business here and to provide a sense of community by promoting local downtown businesses, events and activities. By supporting Georgia farmers and food producers, we hope to educate the community on the importance of supporting Georgia agriculture.*

Dear Market Vendors,

We are excited to offer a brand new 3-Season Monthly Farmers Market during September 2016 – May 2017! The market will be held on the 3<sup>rd</sup> Friday of the month. These dates are Sept. 16, Oct. 21, Nov. 18, Dec. 16, Jan. 20, Feb. 17, March 17, April 21 and May 19. Market hours will be 3 to 6 pm. The market location will be at the old Cotton Gin on Davis St. across from the new Town Green in historic downtown Braselton. If you're using a GPS, the Braselton Bros. store building is 9924 Davis Street. The Cotton Gin is the large metal building behind the store complex and across the street. We will set up in front (under the overhang) of the Cotton Gin or inside, depending upon weather and daylight hours. We will not be marking off designated spots. No one will have an assigned spot or space. Vendors are asked to line up in the order they arrive. There is vendor and customer parking in the lot immediately adjacent to the Cotton Gin. Each market will be \$10. Restroom facilities will be available at the Town Green. Peg Sheffield will continue as market manager. Peg can be reached at 706-254-1975 or [psheffield@braselton.net](mailto:psheffield@braselton.net) or you can still reach Amy Pinnell at [apinnell@braselton.net](mailto:apinnell@braselton.net) or 706-684-0369.

As always, we will only accept food items to be sold at our market – that is, things you can eat! No craft or non-edible products are allowed. Also no reselling is allowed. Items need to be items you grew or made yourself.

The application for the Braselton 3-Season Farmers Market can be found on the next page. Please complete Section I. Review the Rules & Guidelines and keep this page for reference. We will contact you after we receive your application and go over the information with you. After the application is approved, you will receive a signed copy that will serve as your vendor permit for the 3-Season Monthly Farmers Market. Vendors who were previously approved for the 2016 Summer Market do not need to re-apply. If you have any questions, please email Peg at [psheffield@braselton.net](mailto:psheffield@braselton.net). You may mail the application to Braselton Farmers Market at Post Office Box 306, Braselton GA 30517 or deliver to 4982 Hwy 53, Braselton, GA 30517. Make checks payable to Town of Braselton.

Vendor fees and schedule are as follows:  
**\$10** per week  
Spaces are NOT assigned

**SECTION I: Vendor Information**

Vendor/Farm/Company Name: \_\_\_\_\_

Please provide a brief description of all products to be sold:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(You will only be able to sell items listed here. Additions must be pre-approved by the market manager.)

Circle market dates you expect to do: Sept 16 Oct 21 Nov 18 Dec 16 Jan 20 Feb 17 Mar 17 Apr 21 May 19

Please notify market manager in advance if there are any changes to your dates.

**Contact Information**

Main Contact: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_

Alternate Phone No.: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Website or Facebook: \_\_\_\_\_

I hereby certify that I have read and agree to abide by the rules of the market set forth in this application and in Georgia State law and agree to hold harmless from any liabilities the Town of Braselton, Braselton DDA or Braselton VBA and their employees and volunteers.

\_\_\_\_\_

Braselton 3-Season Monthly Farmers Market permits shall be the signed and approved returned copy of the application and shall be in hand of the vendor at all times during the Market. Return completed application to Town of Braselton, PO Box 306, Braselton, GA 30517 or hand carry to 4982 Hwy 53, Braselton, GA 30517. Please make checks payable to Town of Braselton.

**SECTION II: OFFICE USE**

Date of Application Received: \_\_\_\_\_

Contact Information Verified: \_\_\_\_\_

Licenses and permits \_\_\_\_\_

Season Permit Requested: \_\_\_\_ YES \_\_\_\_ NO

Approved: \_\_\_\_ YES \_\_\_\_ NO

One day Permit requested: \_\_\_\_ YES \_\_\_\_ NO

Approved: \_\_\_\_ YES \_\_\_\_ NO

Approved Day(s): \_\_\_\_\_

Amount Paid \_\_\_\_\_

If approved, Vendor Permit ID #: \_\_\_\_\_

Signature: \_\_\_\_\_

# 2016-17 Season Monthly Farmers Market Rules & Guidelines

## Rules & Regulations for Vegetable, Plant, and Food Vendors:

1. Vendors shall be local farmers and gardeners. Home baked goods and agricultural related canned products are also allowed. Entertainment, demonstrations, and presentations shall be allowed with prior approval.
2. Products offered at the Market should be the highest quality within the rules and regulations established by the Georgia Department of Agriculture such as, but not limited to: cleanliness, spoilage and product damage. Only those items listed on the application may be sold. Vendors must notify the Braselton 3-Season Monthly Farmers Market in writing of any proposed changes and receive approval from the Market Manager prior to the market date.
3. All booth spaces are NOT assigned. The lot will open and set up begin at 1:30 pm. All vendors are expected to stay until 6 PM.
4. The Market will be held rain or shine with no refunds given.
5. Vendors are responsible for their own messes. Any refuse must be disposed of by the vendor. If refuse is not properly disposed of, the vendor will be subject to a fine of \$25.00.
6. Pricing of goods is enforced by the Georgia Department of Agriculture.
7. Behavior of vendors to consumers, other vendors and staff will be in a professional manner that fosters a sense of market community and camaraderie. Verbal or physical threats, foul language or gestures are grounds for immediate ejection from the Market and possible permanent expulsion.
8. Vendors should park at areas designated for vendor parking. Vendors are not allowed to vend from vehicles.
9. All produce or products labeled organic must be third party certified according to USDA standards by a recognized certifying agency. Certification letters must be available for inspection at your stand.
10. Value added edible items such as jams, sauces, and baked goods must be produced from scratch ingredients by the vendor in their home or in a licensed facility according to local, state, and federal regulations. An effort to use local ingredients is expected.
11. All packaged items must be labeled in accordance with appropriate Federal and State guidelines.
12. No business reselling is allowed.
13. What products cannot be sold: Arts and crafts; second hand, imported or machine made items; non-consumable items such as lotions and soaps. No food vending trailers will be allowed.
14. The Braselton Farmers Market reserves the right to inspect or spot-visit any farm or establishment with advance notice if possible as necessary throughout the season. Visits will be made only with a farm representative present. Failure to allow an inspection will constitute a violation of market rules and/or application will be denied.
15. While there are no space assignments, the Market Manager may require a vendor to move from one space to another at any time for any reason.
16. Once vendor's vehicle is parked, the motor must be turned off and kept off. Use a quiet generator if refrigeration is necessary.
17. Vendors must have a professional looking sign, which clearly and legibly lists the name of their business and contact information.
18. The Town of Braselton is covered by a limited liability insurance policy. Each vendor is required to carry their own liability insurance.

## Additional Information:

1. Restroom facilities are available at the Braselton Town Green.
2. Vendors are encouraged to hand out information about their farms/gardens or organizations.
3. Bill changing will not be available.
4. No electricity is available.
5. Tents, tables and chairs are the responsibility of the vendor.
6. There is no guarantee that any vendor will be an exclusive seller of any product. Exclusivity cannot be promised. For certain products only a limited number of vendors will be allowed.

## Licensing & Permits:

Proper permits and licenses will be solicited from the county extension and/or Georgia Department of Agriculture. Permits include, but are not limited to the following:

1. Processed food permits are available through the Georgia Department of Agriculture and pertain to any food that has been packaged. Proper labeling must accompany packaging.
2. Vendors shall comply with all rules and regulations of the State of Georgia, and the Town of Braselton relating to the products they sell (including but not limited to: State ID Tax #, sales tax, labeling and processing laws, insurance, etc.)
3. Live plant growers license or live plant dealers license available through the Georgia Department of Agriculture. Pre-cut plants and flowers are exempt from the license, while plants and flowers with root systems must have been in the possession of the dealer for 60 days prior to the sale and proper licensing must be in hand. (This is a State governance, not a local decision)
4. To be able to sell preserved food such as vegetables, salsa, pickles you must have the following attached to your application: Food Handler Permit # (required to serve food), GADA Food Processor's License# [for preserved foods], Health Dept. Approved Kitchen # [for processed or preserved foods, Kitchen Address, Other Permits applicable to your business, Attach copies of the following certificates if they apply - CNG Certificate, Egg Candling License, Dairy, plant license, mobile meat license, Include example product label demonstrating Dept. of Ag approval.